

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, February 10, 2011, at 4:00 p.m., in the City Council Chambers, at Waxahachie City Hall, 401 S. Rogers St., Waxahachie, Texas.

Members Present: Paula Baucum, Chairman
Gary Richter, Vice Chairman
George Kent
Ray Barksdale

Members Absent: Kent McGuire, Secretary
David Box
Kyle Ballard

Others Present: Andy Biery, Airport Manager
Tammy Bowen, Airport Operations
Ray Brindle, Tenant Liaison
Ken Lantz, Partner, Southern Star Aviation
Vern Mitchell, Partner, Southern Star Aviation

Opening: Chairman Paula Baucum called the meeting to order and Ray Barksdale gave the invocation.

Board Announcements: The Board complimented Tammy Bowen, Ken Lantz and Ray Brindle for their efforts in organizing such a unique and memorable Runway Ribbon Cutting Ceremony.

Paula Baucum said that Andy Biery, Gary Richter and herself attended the last Waxahachie City Council meeting to update them on what is going on at the Airport regarding the Runway Expansion, Economic Development Business Plan, Terminal Building Renovation, and the FBO RFP.

Minutes:

Gary Richter moved to approve the Minutes of January 13, 2011 as presented; second by Ray Barksdale. All Ayes.

Financial Report: A Financial Report was reviewed by the Board.

Andy Biery told the Board that the City of Midlothian plans on re-striping some of the City streets this summer, and they plan on including the road into the Airport. Andy said that the Airport may be required to pay for the materials.

Managers Report:

- a. Andy Biery reported Airport Operations for the month of January.
- b. Tenant Liaison Report: Ray Brindle told the Board that he and Andy will be sending out another Tenant letter soon.
- c. FBO Report: Ken Lantz reported that January was not a very good month for fuel sales due to the weather and runway construction. The total sold was 4,974 gallons. Ken said that there was a non-existent turnout for the Super Bowl. After talking with some crew members, most had to make reservations at least two months in advance for transportation, and we were still using the taxiway for landing and take-offs at that time. Weather may have also played a role in the lack of traffic. Lancaster Airport was contacted regarding their Super Bowl turnout and they said that there was none.

- d. Runway Extension Project: Andy Biery reported that the runway is open. All of the grading and seeding next to the runway is complete. There is some fencing left to do, and the contractor will be maintaining the erosion until the grass has grown. They will then do some final clean up before they close up the project in June or July. There is a one year warranty on all electrical systems and pavements, so this time next year KSA and TxDOT will be coming out to inspect the work before the warranty expires, and report any problems to the contractor.
- e. AWOS: Andy Biery reported that the Automated Weather Observation System broke down again, during the week of bad weather. A letter was sent to the Regional Director for that company, and asked that they come out, assess the equipment and tell us what needs to be done to make it more reliable. It seems that we are always having to call someone out to make repairs.
- f. Hangar Repairs: Andy Biery reported that repairs are still being made to the hangar doors on the first row of T-hangars. Some of the doors started dragging, and rubbing on the concrete after the big snow storm last year, while others need new wheels. In advance of this last ice storm, welding was done on the canopy to beef it up a bit, as suggested by the engineering firm last year.
- g. FBO RFP: Andy Biery reported that post cards have been mailed out to let people know that there is an opportunity to bid on the FBO contract at our Airport. There will be ads in two magazines, Flying Magazine and Aviators Hotline. The Airport's website has been shut down twice due to the number of hits that it has been getting for the RFP, so our subscription service has had to be upgraded. Paula Baucum said that she has gotten feed back that there is some perception that the FBO contract is available immediately. Paula asked that anything that is done to direct people to the RFP document should be very clear that it is not available immediately. Paula said that a part of the reason that the RFP came out when it did was to use it as an opportunity to develop interest in Economic Development projects for the Airport. Paula told the Board that they have already received three very serious inquiries that are not related to a FBO business.

Report from the Terminal Building Renovation Committee: Gary Richter said that the committee met last week. Some people had suggested that the elevator shaft looks too much like a tower, but it was decided that the elevator shaft will retain the appearance as in the plans. The committee voted to put in a wall where the bar is shown in the kitchen area, so that the operator of the restaurant will be able to design the kitchen themselves. Andy Biery said that when the final draft documents are received, there will be a cost comparison for installing glass French doors, putting in accordion doors, and the cost of just a wall in the area that divides the conference room from the escape hallway.

Pancake Breakfast Fly-In: Tammy Bowen briefly discussed plans for the upcoming Pancake Breakfast fly-in with the Board. The Board agreed that any decisions that would need to be made regarding the fly-in can be made by Tammy and Andy.

Public Comments:

Bill Fuller, Airport Tenant, Hangar #1, inquired on what the policy is for businesses/tenants of the Airport to use Airport/City owned equipment. Mr. Fuller said that he feels that he is being discriminated against by not letting him use the equipment. Paula Baucum asked Andy Biery to address the issue with Mr. Fuller at a later date.

Adjournment: There being no further business,

George Kent moved to adjourn; second by Ray Barksdale. All Ayes.