

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, February 9, 2012, at 4:00 p.m., in the Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Paula Baucum, Chairman
Gary Richter, Vice Chairman
Kent McGuire, Secretary
George Kent
Ray Barksdale
David Box
Kyle Ballard

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Vernon Mitchell, Partner, Southern Star Aviation
Andrew Branca, Reporter, Waxahachie Papers, Inc.

REGULAR AGENDA

Opening: Chairman Paula Baucum called the meeting to order, and Kyle Ballard gave the invocation.

Board Announcements: The Board welcomed Judy Demoney as the new Airport Manager. Paula Baucum said that the Airport Development Plan public meeting will be held upstairs after the Board meeting. The meeting is to get additional comments from the public regarding the five year plan.

CONSENT AGENDA: Paula Baucum explained that the agenda has been restructured by adding a Consent Agenda, so that the meetings are more concise by leaving more time to spend in workshop planning for the future, and in order to create a more open opportunity for the public to see all of the reports ahead of time, prior to the meeting. If discussion is desired, an item can be removed from the Consent Agenda and considered separately.

- Consider Minutes of Meeting held January 12, 2012
- Financial Report
- Airport Operations Report
- FBO Fuel Sales Report
- Tenant Liaison Report

Gary Richter moved to approve the Consent Agenda as presented; second by Ray Barksdale. All Ayes.

REGULAR AGENDA:

Signage for terminal building: Paula Baucum explained that there is a desire from some residents of Waxahachie and Midlothian that something be done to honor/recognize Rex Odom for being very pivotal in getting the Airport here. Some have suggested maybe naming the terminal building after him. Paula asked the Board for their input regarding signage on the building. After discussion, the Board agreed that they would like to see the wording "Mid-Way Regional Airport" on the exterior of the building/elevator, and signage for the conference room naming it after Rex Odom, coupled with some sort of monument outside. The Board agreed that they would like to have the signage up for the grand opening celebration for the terminal building. Paula said that quotes for pricing will be obtained as soon as possible.

Policy of conference room: Paula Baucum explained that the conference room will still be available to the office tenants to eat lunch, since there was not a dedicated area planned through the terminal renovation.

Paula suggested coming up with a policy for the use of the conference room. It was decided that the conference room would need to be reserved for meetings, and Tammy Bowen would keep a central calendar for such requests. The Board talked about when the room should be available for use, who the room should be available to, and if a fee or deposit should be charged. After Board discussion and comments, the Board directed Judy Demoney and Tammy Bowen to work on putting together a policy for the use of the conference room.

Naming the conference room:

Gary Richter moved to approve naming the conference room the Rex Odom Conference Room; second by Kent McGuire. All Ayes.

Terminal building roof repairs: Gary Richter reported that a roofing company came out to provide an estimate for roof repairs on the terminal building, and we were told that there were a few minor issues, but none of them were associated with the areas where water is leaking around the windows on the second floor. It was their opinion that the window flashing is the cause of the leaks, not the roof, and if the correct flashing was installed, it would correct the problem. Paula Baucum said that she informed the contractor, and they are looking into this by bringing the subcontractor back out that installed the flashing.

Update on terminal building renovation: Paula Baucum reported that the contractor is slowly working down the punch list. There is a major issue with the patio area downstairs, and the drainage. When it rains, sheets of water run down the building creating a water fall over the windows and door. It was made very clear to the contractor that this is unacceptable, and the issue will need to be addressed. There is some concern whether the reworking of the guttering on the South side is being overwhelmed by rain storms. Paula stated that Scott Tucker Construction and their team has had a great attitude, and willingness to work with us to address the issues. Judy Demoney said that she was told that the fire system on the exit door upstairs does not have a battery backup, and it needs to be a monitored power source. This will need to be added to the punch list.

Open house/ribbon cutting for terminal renovation: Paula Baucum said that she would like to see an open house geared more towards the tenants and their families to celebrate the final completion of all the construction projects in the last few years. Paula said that in her mind, it is a way to say thank you for their patience over the last couple of years. Paula said that we could do a ribbon cutting honoring Rex Odom on a separate date. The Board was in agreement with the suggestions.

Runway Repairs: Paula Baucum told the Board that it is time for Austin Bridge & Road to perform the one year warranty work items from the runway expansion project. There is a cracked panel that will need to be repaired, and they are working on getting together a night crew to do this, so that the runway will be shut down at night and reopened early the next morning.

Public Comments; There were no public comments.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by George Kent. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Administrative Assistant