

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, August 8, 2013, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Paula Baucum, Chair
Gary Richter, Vice Chair
Kent McGuire, Secretary
George Kent
David Box
Ray Barksdale

Members Absent: Kyle Ballard

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Ken Lantz, Partner, Southern Star Aviation

REGULAR AGENDA

Opening: Chair Paula Baucum called the meeting to order, and Gary Richter gave the invocation.

Board Announcements: Judy Demoney said that the West Ellis County United Way Fundraiser Kickoff will be held at the Airport on August 15th.

Election for Board Officers will be done in October, since some terms expire in July and others in September.

CONSENT AGENDA:

- Minutes of Special Meeting held May 23, 2013
- Minutes of Meeting held June 13, 2013
- Financial Report
- Airport Operations Report
- FBO Reports
- Tenant Liaison Report

George Kent moved to approve the Consent Agenda with the removal of the Manager's Report over to the Regular Agenda; second by Ray Barksdale. All Ayes.

REGULAR AGENDA:

Manager's Report: Judy Demoney advised the Board of an aircraft accident that happened at the Airport on the morning of August 1st.

Judy informed the Board of a fuel spill on the RAMP that happened on the morning of August 3rd. Approximately 200 gallons of Jet A leaked from an agricultural plane parked on the ramp due to a mechanical failure. The hazmat clean-up company determined that the fuel saturated the asphalt and is currently in the process of removing about 16,000 square feet of the ramp directly in front of the hangar. The broker that had possession of the aircraft agreed to pay for the remediation and new asphalt. Judy said that she did give a report and pictures to the Airport's insurance carrier as well. The difficulty now is trying to find someone to do the work because it is a small job for big companies and small companies cannot do it because of the specs. Judy said that she is still searching and working diligently to find someone. This is a busy time of the year for a lot of these companies, so it could be a while before any of them can get to it. Ken Lantz said that there would be no profit loss by waiting, just an inconvenience to some of the customers. Judy told the Board that she has been consulting with KSA Engineers, TxDOT, and both Cities to make sure that everything gets done correctly.

Gary Richter moved to approve the Manager's Report; second by George Kent. All Ayes.

Apron Expansion Update: Judy Demoney said that TxDOT had already started negotiation dealings with the land owner North of the taxiway. TxDOT missed a step to get Resolutions from the Cities, so we are now in the process of going to the City Councils to get those Resolutions. TxDOT will have to repeat what they had already done making the same offer, and then waiting thirty days.

Airport Signage: Judy Demoney told the Board that she had talked to Alberto Mares at the City of Midlothian about directional signage for businesses at the Airport. Alberto called back and said that Don Hastings had approved kiosk signs for the Airport. The Board agreed that they would want the Airport's logo on the sign.

Judy said that Hertz asked if they could put a window decal (20 ½ x 20) in the window of the side door being used as the Hertz entrance. This would help identify their location. It would have the business name and hours of operation on it. The Board agreed on the window decal as long as the sign would not obstruct the view through the window.

Gary Richter moved to approve Airport signage as presented: kiosk signs for the Airport and Hertz placing a window decal in the glass of the door being used as the entrance to their business ; second by George Kent. All Ayes.

Judy said that Hertz made a request for approval to put up an E-Z Up canopy in the back of the terminal building where they clean the cars, since it has been so hot. The Board told Judy that they were ok with the idea as long as Hertz can assure her that it will be secure, not tacky and temporary.

Public Comments: Paula Baucum updated the Board about the Diamond J Development. She said that she checked with the City of Midlothian and the negotiations continue, they are having conversations, and the City of Midlothian has listened to the Airport's concerns including the removal of multi-family and town homes in close proximity to the Airport.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by George Kent. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant