

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, August 14, 2014, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Gary Richter, Chair
Kyle Ballard, Vice Chairman
Kent McGuire, Secretary
George Kent
Paula Baucum
David Box
Ray Barksdale

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations Assistant
Bill Ervin, Tenant Liaison
Bethany Peterson, Reporter, Waxahachie Daily Light

REGULAR AGENDA

Opening: Chair Gary Richter called the meeting to order, and Kyle Ballard gave the invocation.

Board Announcements: Judy Demoney announced that there will be a mobile food trailer at the Airport next Friday, August 15, and Saturday, August 16, between the hours of 11:00 am and 2:00 pm. The business is called "Steve's Best Bar-B-Q". Judy said that it will be a test to see if it does well.

Judy said that the Airport will be hosting the 3rd Annual West Ellis County United Way Kick-Off Reception on Tuesday, August 19, from 4:00 pm to 6:00 pm. The Chambers of Waxahachie and Midlothian are sponsoring the event.

CONSENT AGENDA:

- Minutes of Meeting held June 12, 2014
- Financial Report
- Manager's Report
- Airport Operations Report
- FBO Report
- Tenant Liaison Report

Kent McGuire moved to approve the Consent Agenda as presented; second by George Kent. All Ayes.

REGULAR AGENDA:

Apron Expansion Update: Judy Demoney told the Board that Lacy Construction has been great to work with through the construction. They have been very conscious of keeping the Airport clean, and the ground wet in order to keep the dust down. The project must be completed by December 17th. At this time they are ahead of schedule. They are hoping to be done somewhere between the end of October and Thanksgiving. While digging beside the access road the construction company discovered that the power lines were very shallow (6 inches) with no conduit. Normal depth should be 24 to 36 inches. Oncor was called out and we were told that the lines would need to be relocated. After meetings with Oncor it became obvious that it was going to be the Airport's responsibility. Lacy Construction also found that the phone lines were very shallow as well as the power lines to the AWOS. Judy said that because everything was put in so long ago there were no records, contracts or drawings to be found showing who actually did the work.

The trenches have been dug and the Oncor relocation conduits have been installed and inspected. They are just waiting for Oncor to make the connections. To date the cost is under \$20,000 and will be handled as a change order to the project. It will be a part of the 90/10 grant share. Judy explained that there are some relocation funds budgeted for the project that will help, but we won't know how things will work out until towards the end of the project. The road to the hangars was supposed to have been widened so that airplanes and vehicles would have access to and from the hangars away from construction, but those plans changed when the problems with the power and phones lines were discovered. The airplanes and vehicles have been redirected and it seems to be working. Judy said that once they finish the work relocating the lines they will then redirect vehicle traffic back down the West side of the hangars. The question has been if we continue to do the work widening the road. That particular portion of the contract is \$37,000. It was discussed in a meeting how nice it would be for future development of the North end of the property if we could go ahead and widen the road considering it would be the only opportunity to do so at 90/10. TxDOT does not normally pay for roads, but the widening was being done to help with the construction. As we get towards the end of the concrete pour of the aprons TxDOT will take a look at the budget, and make a decision whether we can still widen the road. They are anticipating the concrete pour to be around September 1st.

Hangar Project Update: Judy Demoney said that \$9,635 has been sent to TxDOT as our 10% share of the hangar design. The project will be submitted to the Texas Transportation Commission this month for approval and should start the design phase next month. Design and engineering is expected to take nine to twelve months, and the construction would start around August 2015.

2015 Budget: Judy Demoney reminded the Board that they approved the 2015 budget in May, but it has been changed. Some line items for the remainder of this year were reduced. The 2015 budget showed too much of a surplus and the goal is to have a zero budget. The new budget includes a 3% staff salary and benefit increase. It also includes insurance and bonds which was not included in May's budget. The Cities' subsidy will be reduced by \$10,000 each next year because the Airport has been doing better the past couple of years. Expenses reduced and revenues increased by the hangar increase in February of 2013. Also Southern Star Aviation is now paying some rent.

Executive Session: The Airport Board adjourned into Executive Session to discuss personnel matters to deliberate the Airport Manager's review and evaluation as permitted by Texas Government Code, Section 555.074, at 4:28 pm.

Regular Session: The Board reconvened to Regular Session at 4:55 pm. No action was taken.

Public Comments: There were no public comments.

Adjournment: There being no further business,

George Kent moved to adjourn; second by Gary Richter. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant