

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, June 12, 2014, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present:	Gary Richter, Chair George Kent David Box Ray Barksdale
Members Absent:	Kyle Ballard, Vice Chairman Kent McGuire, Secretary Paula Baucum
Others Present:	Judy Demoney, Airport Manager Tammy Bowen, Airport Operations Assistant Vern Mitchell, Partner, Southern Star Aviation Ken Lantz, Partner, Southern Star Aviation

REGULAR AGENDA

Opening: Chair Gary Richter called the meeting to order, and George Kent gave the invocation.

Board Announcements: Judy Demoney told the Board that she was elected as Secretary to the Air Transportation Technical Advisory Committee for a two year term.

Ray Barksdale said that he was re-appointed to the Airport Board for another three year term.

CONSENT AGENDA:

- Minutes of Meeting held May 8, 2014
- Minutes of Special Meeting held May 14, 2014
- Financial Report
- Manager's Report
- Airport Operations Report
- FBO Report

Ray Barksdale moved to approve the Consent Agenda as presented; second by George Kent. All Ayes.

REGULAR AGENDA:

FY 2015 Budget: Judy Demoney explained that in the past the maintenance contract for the AWOS has been between TxDOT and Vaisala. TxDOT would turn around and bill us for half because RAMP paid for 50% of the cost. Starting next year Vaisala will be billing the Airport directly and then it will be up to us to submit for reimbursement from TxDOT. Once the 50% is received the City will apply it to revenue rather than back to expense. It is for that reason that the Maintenance, Improvements line item had to be bumped up.

Judy Demoney told the Board that she bumped up the amount in Supplies and Equipment this year because she is looking at purchasing a camera/computer system for about \$5,000 that will count Airport operations (take offs, landings, and touch and go's).

Right now there appears to be a profit of \$44,000 but that is because there are certain line items that have not been accounted for yet such as salaries and benefits.

George Kent moved to approve the FY 2015 budget; second by Ray Barksdale. All Ayes.

Hertz Signage Request: Judy Demoney said that Hertz is asking for approval to put up directional signage on the terminal building since they use a different entrance door for their business. They already have a small sign on the glass in the door, but they would like to add their hours of operation. They would also like to put a sign on the building above their door that reads "Hertz". After discussion the Board agreed that it would not be as aesthetically pleasing if all of the businesses stuck a sign on the building, so adding their hours of operation and a bigger "Hertz" sign on the glass of the door would be the way to go. It was suggested that they look for a one way decal for the door so that you could see out, but people could not see in. Judy said that when it is time to get the parking lot restriped she will see if we might be able to mark the two spaces in front of their door for compact vehicles so that larger vehicles will not park there and cover their door sign.

David Box moved to approve the request from Hertz allowing them to add their hours of operation and a bigger "Hertz" sign on the glass in their entrance door; second by Ray Barksdale. All Ayes.

Pancake Breakfast Follow-Up: Tammy Bowen thanked everyone for their help during the Pancake Breakfast Fly-in. The event would not have been the success that it was without everyone's participation. Tammy reported that close to sixty aircraft flew in for the event this year and that 907 people were served breakfast. That was 134 more people than last year. This was the first year that the Airport has made a profit, which came out to \$1,997. Tammy reminded the Board that the Boy Scouts charged us \$2 per plate, which only covered the cost of the food. This year the Scouts set up, catered, served, cleaned tables, took out trash, and cleaned up afterwards. Also, because the Boy Scouts were catering this year we were able to drop the price of the breakfast tickets back down to \$6. Tammy said that their recommendation would be to donate \$1,000 to the Scouts for their participation. Our goal has always been to try to break even, so we are hoping to add something new to the event next year with some of the profit.

Food Service Opportunity: Judy Demoney told the Board that she got a call from someone from her church that caters barbecue. They recently purchased a catering truck and are interested in the possibility of bringing their truck to the Airport. Judy said that she will check with the Cities to see what their rules are in regards to food trucks. Maybe we can allow them to do something on a trial basis like on the weekends during lunch hours in the summer. The Board agreed that this would be a good way to continue growing the Airport, and that it is worth giving it a try.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by George Kent. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant