

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, September 10, 2015, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: David Box, Chairman
Kyle Ballard, Vice Chairman
Ray Barksdale, Secretary
George Kent
Kent McGuire
Randall Porche

Members Absent: Dennis Lauterbach, Jr

Others Present: Judy Demoney, Airport Manager
Tammy Bowen, Airport Operations

REGULAR AGENDA

Opening: Chairman David Box called the meeting to order, and Kyle Ballard gave the invocation.

Board Announcements: Chairman David Box announced the arrival of our newest Board member, Randall Porche. Randall has been a volunteer at the Pancake Breakfast Fly-In and is currently a member of the Midway Flyers flying club that meets at Mid-Way Airport once a month.

CONSENT AGENDA:

- Minutes of Meeting held July 16, 2015
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

George Kent moved to approve the Consent Agenda as presented; second by Ray Barksdale. All Ayes.

REGULAR AGENDA:

FY 2016 Budget: Judy Demoney highlighted some items in the final budget for FY 2016. TxDOT gave us a grant for \$50,000 this year for routine airport maintenance, so there is \$25,000 scattered throughout different expense accounts, and \$25,000 in the Grant Reimbursement-Operating revenue account. They will reimburse 50% of eligible project costs of up to \$50,000. The Rents-Airport Commercial Leasing account does not include any revenue for the former Motion Air Flight Training room upstairs because we are not sure that we will be able to get it rented anytime soon. It has to be aviation related, so that limits our market. There is \$4,000 in Advertising and Promotions for the available rental space. The two Cities contributed \$30,000 each to the Operating account. The ceilometer in the AWOS will need to be replaced and will cost approximately \$22,500. The extra contribution from each City in the amount of \$5,975 is for our share of the ceilometer. There was a 3% salary increase included in Salaries. We are now running our own credit cards, so there is a new line item called Bank Service Charges.

Kyle Ballard moved to approve the FY 2016 budget as presented; second by Kent McGuire. All Ayes.

Changing Officer Elections to the Month of January: Judy Demoney explained that the two Cities have both changed the months that they appoint Board members. Midlothian's new appointments will take effect in January and Waxahachie's in September. In the past the Airport Board has elected Officers in August, but now it makes more sense to wait until January after all of the Board positions have been filled. Judy said that eventually the Cities will need to amend the Joint Airport Agreement, and the Board will need to put together some bi-laws.

Kent McGuire moved to approve changing Officer elections from August to January of each year; second by Ray Barksdale. All Ayes.

Airborne Imaging Construction Project Update: Judy Demoney said that KSA has finished the engineering phase of Airborne Imaging's new hangar. Airborne has not gotten back any numbers yet. Airborne is the developer and the Nay Company is the contractor. It was requested that the Nay Company come up with all of the cost estimates for the project, and were asked to break out the costs for infrastructure over and above the estimates for the requirements for the Airborne building project. Airborne Imaging will have to pay for all of the infrastructure up front, but anything extra not required for their building will be negotiated with Airborne on their lease in payback form. The Lease Committee did meet and started working on a lease. The Committee has requested an economic impact study be done in Austin. Judy informed the Board that there has been a big turnover with KSA. Steve Creamer, Joseph Hornisher, and Elliott Neff are no longer with the company. Our new representative with KSA is Chris Whitfield.

Hangar Project Update: Judy Demoney said that TxDOT is still waiting for funding from the FAA. The hangar project is still on TxDOT's proposed budget for 2016. Everything (e.g. design, grant) has been completed. We are just waiting for the funding. Judy said that the problem with the delay is that costs continue to rise.

Carport Addition for Hertz: Judy Demoney said that Hertz does their prep work on their vehicles on the West side of the terminal building and they have suffered the weather this summer. There was a little money left over in our budget, so we were considering the purchase of a carport. Southern Star Aviation, FBO, has offered to pay for the carport since it is their tenant. The Board had no problem with the erection of a carport for Hertz behind the terminal building.

Bessie Coleman Dedication Update: Judy Demoney reminded the Board of the Bessie Coleman Dedication at the Airport on Friday, September 25, from 5:30 – 7:00 pm. We will be dedicating a plaque to her in front of the flagpole. The Boy Scouts will be selling hot dogs, chips and drinks. We will have a live band. Big Q Aviation will have their bi-plane there for photo opportunities with a Bessie Coleman actor. Flyers have been sent out to other Airports, both Cities, and Airport tenants. KBEC will be promoting it the week of the event. Chautauqua put together an art competition for WISD and the winners will be announced at the event. The art work displayed will reflect their interpretation of flight.

All Ayes.

Adjournment: There being no further business,

Kent McGuire moved to adjourn; second by George Kent. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations