

## **MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, May 12, 2016, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present:            Randall Porche, Vice Chairman  
                                     Ray Barksdale, Secretary  
                                     David Box  
                                     Kent McGuire

Members Absent:            Kyle Ballard, Chairman  
                                     George Kent  
                                     Dennis Lauterbach Jr.

Others Present:             Judy Demoney, Airport Manager

### REGULAR AGENDA

Opening: Vice Chairman Randall Porche called the meeting to order, and gave the invocation.

Board Announcements: Ray Barksdale suggested that Judy Demoney check out Midlothian's Comprehensive Plan because it looked as though Rex Odom Rd would be a thoroughfare.

### CONSENT AGENDA:

- Minutes of Meeting held April 14, 2016
- Financial Report
- Airport Operation's Report
- FBO Report – There was no report to review.

David Box moved to approve the Consent Agenda with the removal of the Manager's Report over to the Regular Agenda; second by Kent McGuire. All Ayes.

### REGULAR AGENDA:

Manager's Report: Randall Porsche asked Judy Demoney if a meeting was ever set up between Airport personnel and emergency responders to discuss procedures from the NTSB on how to handle future aircraft accidents. Judy said that the only person that responded to her email was the City of Waxahachie Police Chief. The Board asked if they ever found out what caused the accident. Judy Demoney said that only a preliminary report has come out based upon witness statements, but until the NTSB completes their investigation and submits a final report we won't know what caused the accident.

Ray Barksdale moved to approve the Manager's Report; second by David Box. All Ayes.

Airborne Imaging Construction Project Update: There were no updates for the Airborne Imaging Construction Project.

Vacant Airport Office Space: Judy Demoney said that there is an economic development opportunity that we have been working on. The Economic Development Subcommittee met this week for discussion. One of the principles in that opportunity has leased the vacant office space upstairs plus half of the space that has to be finished out. He will not completely finish out the space because it will be used for storage. He will be putting up a wall and adding some outlets. The other half will remain storage space for the Airport, so we will have to add another door and light switch. Judy said that it is a total of 1,299 square feet that he will be leasing on a two year lease at \$10 a square foot with two two-year options. He will be paying for two years in advance.

David Box moved to approve accepting the plan to rent 1,299 square feet of office space upstairs for two years at \$10 per square foot with two two-year options effective June 1, 2016; second by Kent McGuire. All Ayes.

FY 2016-2017 Budget: Judy Demoney said that in front of the four big box hangars there is a drain with grates over it. There have been issues over the years where the weight of larger planes have been causing the grates to bend. Judy said that she spoke to Doug with the Nay Company because they were the ones that originally put the drains in several years ago. He said that since he did not work there at that time, so he was not sure why the drain was done that way. Doug said that the best thing to do would be to cut new grates to go in crosswise rather than lengthwise at 3/8 inch thickness. Since the work was out of warranty long ago the cost to resolve the issue is \$15,000 which is at their cost. RAMP will reimburse half. Judy spoke with Michael Scott, City of Waxahachie, and he said that the funds could be taken out of the fund balance account. This would need to be approved by the City Council first. Due to the circumstances this project will need to be done this fiscal year.

Judy Demoney told the Board that three security cameras will be installed on the outside of the terminal this budget year, and the cost for that will be \$1,700. These cameras will be tied into the camera system that we currently have for the runway.

Kent McGuire moved to approve the FY 2016-2017 budget as presented; second by Ray Barksdale. All Ayes.

Public Comments: There were no public comments.

Adjournment: There being no further business,

David Box moved to adjourn; second by Kent McGuire. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations