

## **MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, June 14, 2018, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present:       Drew Sambell, Chairman  
                                  Kent McGuire, Vice Chairman  
                                  Ray Barksdale, Secretary  
                                  David Box  
                                  Kyle Ballard  
                                  Randall Porche  
                                  Alex Smith

Others Present:         Judy Demoney, Airport Manager  
                                  Tammy Bowen, Airport Operations Assistant  
                                  Ken Lantz, Partner, Southern Star Aviation

### REGULAR AGENDA

Opening: Drew Sambell called the meeting to order, and gave the invocation.

Board Announcements: Judy Demoney told the Board that the runway repair for Monday was canceled due to the rain forecasted for next week. The next anticipated date is July 10<sup>th</sup>.

Judy said that the Midlothian City Council hired Clyde Melick as the new Assistant City Manager. He is currently the Waxahachie ISD Assistant Superintendent of Facilities, and was formerly the Director of Planning for the City of Waxahachie.

### CONSENT AGENDA:

- Minutes of Meeting held May 10, 2018
- Financial Report
- Manager's Report
- FBO Report

Kyle Ballard moved to approve the Consent Agenda with the removal of the Airport Operation's Report over to the Regular Agenda; second by David Box. All Ayes.

### REGULAR AGENDA:

Airport Operation's Report: Drew Sambell asked how the airport operations are calculated. Judy explained that there are cameras facing the runway that count the operations. One of the cameras was not working properly during the months of October 2017 through February 2018. Drew asked why the operations in April 2018 are about 30% less than April 2017. Ken Lantz said that there can be many factors and one being that there were a lot of IFRs due to weather that month.

Pancake Breakfast Fly-In Update: Tammy Bowen briefly went over the report for the Pancake Breakfast Fly-In. Tammy said that we broke a record this year by serving 1104 people pancakes in three hours. Sixty of those were volunteers and participants. Boy Scout Troop 524 was paid \$2,088 for 1044 plates @ \$2 per plate. They got an additional \$1,600 as a donation for all their help. Tammy explained that they not only cooked and served pancakes, but they did things that we used to do like set up the tables and chairs, cleaned tables, emptied trash, sold bottled water, cleaned up afterwards, and distributed the posters for us. This year they also helped with parking cars, so \$200 of that is what we would normally donate for parking. Total expenses were \$6,339, revenue \$6837 with \$497 as net proceeds. We had 30+ airplanes fly-in for the event. With everyone's participation we had a very successful event.

Enhancements to Hangar 9A by Southern Star Aviation: Ken Lantz said that they need to have an electrician run conduit through each hangar on the South side of the row of T-hangars in order to add 220v power to the 9A end cap to supply an air conditioning unit for an avionics shop. They would also need to insulate the interior walls between the abutting hangars and the restroom. Judy Demoney told the Board that it would require the tenant's aircraft to be moved for liability reasons. Judy said that the tenants would need to be contacted and either Southern Star can move the aircraft with the tenant's permission, or the tenant can move their own.

Alex Smith moved to approve the enhancements to Hangar 9a End Cap by Southern Star Aviation; second by Ray Barksdale. All Ayes.

Executive Session: The Board adjourned into Executive Session to deliberate economic development negotiations as permitted by the Texas Government Code, Section 551.087, at 4:26 p.m.

Regular Session: The Board reconvened to Regular Session at 4:44 p.m.

Alex Smith made a motion to authorize the Airport Manager to negotiate and execute a memorandum of understanding with the Texas State Technical College to establish the framework for creating a training program on-site at Mid-Way Regional Airport; second by David Box. All Ayes.

Other Business: Judy Demoney told the Board that the AWOS has been repaired. It needed a new voice card, which cost \$3,065.

Public Comments: There were no public comments.

Adjournment: There being no further business,

David Box moved to adjourn; second by Ray Barksdale. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant

