

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, September 10, 2020, at 4:00 p.m., in the Upstairs Common Area of Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Drew Sambell, Chairman
Alex Smith, Vice-Chairman
Nanette Paghi
Randall Porche

Members Absent: Ray Barksdale, Secretary
Kent McGuire
Larry Johnson

Others Present: Darrell Phillips, Airport Manager
Tammy Bowen, Airport Operations Assistant

Call to Order: Chairman Drew Sambell called the meeting to order.

Invocation: Randall Porche gave the invocation.

Public Comments: There were no public comments.

CONSENT AGENDA:

- Minutes of Meeting August 12, 2020
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Alex Smith moved to approve the Consent Agenda as presented; second by Nanette Paghi. All Ayes.

REGULAR AGENDA:

A-One Aircraft Paint's Hangar Lease: Darrell Phillips informed the Board that the two corporate hangars have been paid off with the City of Waxahachie. The Airport now has control over the hangars, and will be receiving the revenue. Darrell explained that it will be around \$90,000 per year, which will help pay for some of our Capital improvement projects. A-One Aircraft Paint's 5-year hangar lease comes up for renewal October 1. Darrell shared that Mr. Pena was a little concerned about another 5-year lease, so he included a thirty day option to cancel by written notice. The lease includes a 3% hangar rate increase for each year.

Nannette Paghi moved to approve A-One Aircraft Paint's Hangar Lease as presented; second by Alex Smith. All Ayes.

RFP for Hangar Development: Darrell Phillips told the Board that there was a pre-bid meeting on September 1 for the Request for Proposals for new hangar development behind the terminal building. There were eight interested Companies in attendance. All proposals will be due by September 29. Darrell suggested that the entire Board be on the selection committee. The Board would review the proposals and pick two or three companies for an interview.

Security Fence Project: Darrell Phillips mentioned that there will be a walk-thru tomorrow for the security fence. They plan to pour concrete this week and will be installing the operators on the electric gates next week. They hope to finish up within the next two weeks. Darrell noted that once the operators have been installed the tenants will be contacted.

Robinson Aerospace: Darrell Phillips said that on August 18 there was another meeting with Robinson Aerospace and KSA. The Robinsons have been looking at options for financing. They have been talking to some private investors. They have until the end of the month to bring something to the two Cities for consideration.

Tenant Hangar Cleanup: Darrell Phillips informed the Board that a certified letter was sent to Airborne Imaging about cleanup around their corporate hangar. Darrell noted that they did a very good job cleaning up the area.

Hertz Rental Car Parking: Darrell Phillips shared that the City of Waxahachie Street Department has agreed to help the Airport by making and installing the signs for Hertz rental car parking. There will be eighteen spaces reserved for rental cars.

Eagle Scout Project: Drew Sambell said that he was asked by his son, Ben, to update the Board on his Eagle Scout project. Marching band returned to full force this week, so he was not able to attend the Board meeting. Drew said Ben and five other Scouts met at the Airport for two evenings three weeks ago. They accomplished painting a small runway on the upper deck. They also assembled and painted two new picnic tables for the deck. They plan on hauling away the old picnic table. Also, they are still contemplating putting a speaker on the upper deck for people to listen to the Unicom. It was suggested to see if there could be a timer on the switch, so that the speaker would turn itself off after a certain amount of time. Drew said that if the Board would still like a sign on the deck he would consider donating that himself.

Comments by the Airport Board and Airport Administration: There were no comments.

Adjournment: There being no further business,

Alex Smith moved to adjourn; second by Nanette Paghi. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant

