

MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Tuesday, July 7, 2009, at 4:00 p.m. at the Mid-Way Regional Airport, 131 Airport Drive.

Members Present: Dale Stevenson, Vice Chairman
Mark Morgan, Secretary
George Kent
Aubrey Price
Glynn Hall
:
Paula Baucum

Others Present: Andy Biery, Airport Manager
Tammy Bowen, Airport Operations
Ray Brindle, Airport Tenant Liaison
Chris Dick, Finance Director, City of Midlothian

Opening: Vice Chairman Dale Stevenson called the meeting to order and Paula Baucum gave the invocation.

Election of Officers: Vice Chairman Dale Stevenson opened the floor for nominations for Airport Board Officers to serve on the Airport Board for a term of one year.

Aubrey Price moved to nominate Paula Baucum as Chairman; second by Glynn Hall. All Ayes.

Glynn Hall moved to nominate Mark Morgan as Vice Chairman; second by Dale Stevenson. All Ayes.

George Kent move to nominate Glynn Hall as Secretary; second by Dale Stevenson. All Ayes.

Location of Airport Board meetings: Andy Biery said that both of the City Managers have offered the use of the City council chambers as a professional space to hold Board meetings which could lend itself to a more parliamentary proceeding bringing about a higher level of professionalism as the Airport grows. The Board suggested tabling the discussion until the position of the seventh Board member has been filled. Andy told the Board that based on conversations he had with the City Secretaries and the Airport Attorney, it appears that bi-laws have never been established by the Board. The Board suggested discussing this in a future meeting.

Minutes:

George Kent moved to approve the Minutes of May 27, 2009 as presented; second by Aubrey Price. All Ayes.

Mark Morgan moved to approve the Minutes of June 2, 2009 as presented; second by George Kent. All Ayes.

Financial Report: A Financial Report was reviewed by the Board.

Manager's Report: Andy Biery reported:

Airport Operations and Airport Maintenance for the month of June.

Land Acquisition: The Hayes Will has been executed. The tract will close on July 15th. There has been a set back on the Strebeck property due to transfer of ownership on half of the property back in February to Mr. Thompson. Deed was not filed. Their attorney agreed to grant a Right of Entry in which Don Stout drafted. The decision was made by Dave Fulton of TxDOT to proceed with a Right of Entry Agreement which will allow bidding and construction to commence immediately once an agreement is reached.

Power line Relocation: The project is underway. Most of the new towers are already erected. The wires will be switched soon.

Hog Trapping: Forty-one hogs have been trapped to date. Activity has slowed dramatically. Andy would like to remove the warning from the Airport Facility Directory next spring if the winter catch is successful.

The pilot controlled lighting controller has been repaired and is waiting to be re-installed. Aubrey Price suggested adding an uninterruptible power supply unit (UPS).

Eagles Nest converting to a public facility: Andy Biery told the Board that Eagles Nest made the decision to become a public use Airport and has asked Mid-Way Airport to provide them with a letter of agreement indicating our support for that move. The Board suggested referring the request to both of the Cities.

Spending funds to develop mechanical plans and bid documents for terminal building renovation: Andy Biery said that he got an estimate back from the architect. If every item of potential code compliance had to be met the project could cost as much as \$900,000 to complete, but they are hoping to be able to keep the cost between \$400,000 and \$500,000. Andy stated that there are ways to chip away some of the items which would bring the cost down. Andy told the Board that as of right now he does not have a number that he feels comfortable enough with to spend the money to get the mechanical plans and that he needs more time. Paula Baucum asked that Andy check with the Economic Development offices and see if there are funds available that they might be willing to kick in for terminal building/hangar projects. Andy told the Board that any Ramp funds left over in the budget this year could be used next year and matched under the Terminal Building grant by TxDOT. This item was tabled.

Bids to install awning like second row of T-hangars on Row #1: Andy Biery explained to the Board that the first row of hangars are having similar problems with drainage like the second row had and would like the Board to consider having awnings installed. After a discussion on the issue the Board suggested having a survey crew come out to survey and recommended that Andy get some other opinions/recommendations from contractors.

Airport Rules and Regulations: Andy Biery provided a copy of model Airport Rules and Regulations to the Board which was provided by TxDOT to compare to our Rules and Regulations. Andy said that the primary reason that it is on the Agenda is because Glynn Hall wanted to make sure that the copies of the Rules and Regulations currently being used have been approved by the two City Councils. Andy said that the Board can review the Rules and Regulations and approve them as written or they can propose an amendment. They would then be sent to the City Councils for their approval. Paula Baucum suggested that each Board member, in the next two weeks, review the Airport's Rules and Regulations and the model from TxDOT, send their suggestions or comments to Andy or Tammy so that a redlined document can be put together for review by the next Board meeting.

Executive Session: The Board adjourned into Executive Session to discuss potential litigation as permitted by Texas Government Code, Section 551.071, at 5:04 p.m.

Regular Session: The Board reconvened to Regular Session at 6:06 p.m.

Aubrey Price made a motion that in light of the email dated June 11, 2009 from Steven Cook, Program Manager of the Airport Division, FAA, to Bill Gunn, TxDOT, all aircraft operating out of Mid-Way Airport must comply with the FAA Order 5200.8 which says that the Airport must have the 250 feet clearance in the runway safety area; second by George Kent and carried by a vote of 5 members with Glynn Hall abstaining from a vote.

Adjournment: There being no further business,

Dale Stevenson moved to adjourn; second by George Kent. All Ayes.