

## MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Tuesday, November 3, 2009, at 4:00 p.m. at the Mid-Way Regional Airport, 131 Airport Drive.

Members Present: Paula Baucum, Chairman  
George Kent, Secretary  
Dale Stevenson  
Jim Polewchak  
Kent McGuire  
Gary Richter

Members Absent: Aubrey Price, Vice Chairman

Others Present: Andy Biery, Airport Manager  
Tammy Bowen, Airport Operations  
Michael Scott, Assistant City Manager, City of Waxahachie  
Chris Dick, Finance Director, City of Midlothian  
Ken Chambers, Councilman, City of Midlothian  
Andrew Branca, Reporter, Waxahachie Daily Light

Opening: Chairman Paula Baucum called the meeting to order and Jim Polewchak gave the invocation.

Board Announcements: There were no Board announcements.

### Minutes:

George Kent moved to approve the Minutes of October 6, 2009 as presented; second by Kent McGuire. All Ayes.

Manager's Report: Andy Biery reported:

Airport Operations and Airport Maintenance for the month of October.

T-Hangar Row #1 Water Update: The roof extension has successfully eliminated the problem of water filling the hangar door tracks, and overflowing into the building. Most of the 19 units were flooding prior to the installation of the awning. One problem remains, with the ground saturated as it is, every time it rains now, water is flowing up thru the slab in units 5 and 7, getting units 2 and 3 wet as well. The grade of that building is almost 4' different end to end.

Runway Extension Update: Midlothian and Waxahachie have both acted on the motion by the board to approve the contract to Austin Road and Bridge. The contract has been sent to Austin R&B for execution. When it is received back by TxDOT and executed, a pre-construction meeting will be scheduled at our Airport, and notice to proceed will be given to Austin R&B.

Letters Sent to Airport tenants and businesses regarding impact of construction project: The only responses received were from Southern Star Aviation, indicating significant fuel sales impact in phases 4, 5, and 6. Two responses were received from t-hangar tenants indicating no adverse impact except for phase 6, and none then if sod or taxiway can be utilized.

Rules and Regulations Update: Updated Rules and Regulations approved by the Airport Board were approved unanimously by the Waxahachie City Council. It will go before the Midlothian City Council on Nov 10.

Ramp Program Expenditures: In the first month of the year, maintenance costs were extensive. Two electric Motors failed in the Box Hangars \$3,100, the AWOS was hit by lightning taking out the power supply and Temp Sensor \$2,000.

Non –Flyable Aircraft Leasing Hangars: A letter has been prepared and will be sent out this week requiring owners of inoperable aircraft stored in our hangars to submit a reasonable timely plan to return the aircraft to flying status, or lose the lease of their hangars.

Terminal Renovation Committee: The committee will meet on November 11<sup>th</sup> to discuss plans and funding. The committee will have recommendations for the Board at the December meeting.

NBAA Update: Andy and Jim Polewchak traveled to Orlando, Florida for the National Business Aircraft Association annual convention on October 22<sup>nd</sup> and 23<sup>rd</sup>. There were several opportunities for Economic Development and Mid-way Airport. There needs to be an offline meeting to discuss strategy for going after them. It has already been discussed with Frank Viso.

Public Comments:

Charles Crist, 1903 Alexander Dr, Waxahachie, TX, registered as a speaker, expressed his concerns regarding the amended Airport Rules and Regulations, which were approved by the Airport Board on October 6, 2009. Documents provided by Mr. Crist during the public comment session will be included with the agenda packet provided to the City of Waxahachie, which is the designated record keeper for the Airport, and in the Airport's administrative office.

Ken Chambers, 1311 Windswept Dr, Waxahachie, TX, registered as a speaker, suggested that the Airport Board review the amended Rules and Regulations, again, in order to head off any issues before it goes to the Midlothian City Council. Mr. Chambers said that he believes that there is a compliance concern involved.

William Fuller, Hangar #1, Mid-Way Airport, registered as a non-speaker, present to support Charles Crist regarding the Airport Rules and Regulations.

Tom Smalley, 115 N College St, Waxahachie, TX, registered as a non-speaker, present to support Charles Crist regarding the Airport Rules and Regulations.

Robert Squires, 621 Edgewood Ln, Ovilla, TX, registered as a non-speaker, present to support Charles Crist regarding the Airport Rules and Regulations.

Dennis Lauterback, 1161 Cedar Dr, Midlothian, TX, registered as a non-speaker, not present, but in support of Charles Crist regarding the Airport Rules and Regulations.

Lea Braun, 3831 Turtle Creek Blvd #11E, Dallas, TX, registered as a non-speaker, present to support Charles Crist regarding management of Mid-Way Airport.

Virginia Green-Braun, 3831 Turtle Creek Blvd #11E, Dallas, TX, registered as a non speaker, present to support Charles Crist regarding the manager of Mid-Way Airport.

Marshall Martin, 404 Bill Ct, Ovilla, TX, registered as a non-speaker, present to support Charles Crist regarding the Airport Rules and Regulations.

Janella Martin, 404 Bill Ct., Ovilla, TX, registered as a non-speaker, present to support Charles Crist regarding the Airport Rules and Regulations.

Don Snodgrass, 106 Creekview Dr, Waxahachie, TX, registered as a non-speaker, present to support Charles Crist regarding the Airport Rules and Regulations.

Airport Strategic Planning and Visioning: Andy Biery said that he would be sending a questionnaire to each Board member asking them for detailed answers to a variety of questions related to long term strategic property acquisitions, timing of building new hangars and ascertaining their vision for how to develop the airport in the future. Andy said that the result of these documents will go into a planning session to start looking at what the next steps will be, providing direction to him as a working document.

Aerobatic Practice Box Application: Andy Biery said that the FAA is requesting that the Airport follow specific guidelines for a performance box when the aerobatic box is active on the Airport. This would include a D NOTAM which would physically close the Airport during aerobatic activity. Also, the FAA feels that it is abnormal that the Airport Manager is the responsible party for the box. Andy said that Don Stout's minimal advice was that if the Airport is going to continue to be the responsible party named on the waiver, then at minimum, the Trojan Phylers should name the Airport Manager and the Airport as additional insured on their insurance policy. Chip Lamb of the Trojan Phylers said that it all boils down to if the Trojans would be the only ones using the box. Chip said that he would be uncomfortable as the responsible party if others were allowed to use the box because of liability issues. Andy and Chip are working on coming up with a solution and will have recommendations for the Board at the next Board meeting.

Airport FY 2009 - 2010 Operating Budget: Andy Biery said that the only change from last month was that he added \$4,000 for the emergency backup generator.

Gary Richter moved to approve the Airport FY 2009 - 2010 operating budget as presented; second by Jim Polewchak. All Ayes.

Ground Breaking Ceremony for Runway Expansion: Paula Baucum suggested that the ground breaking ceremony be something very simple, turn the dirt with a shovel, pictures and have the Mayors speak. Save the big celebration for when the project is completed. It was suggested that the ceremony take place around the first of December, just before the construction is scheduled to begin.

Meals-On-Wheels request to have their fund raiser for Ellis County at the Airport on Saturday, March 27, 2010:

Kent McGuire moved to approve Meals-On-Meals request to have their fund raiser for Ellis County at the Airport on Saturday, March 27, 2010, assuming that they meet all of the guidelines for public use of the Airport and the Rules and Regulations of both the Cities and the Airport; second by Dale Stevenson. All Ayes.

Adjournment: There being no further business,

Gary Richter moved to adjourn; second by George Kent. All Ayes.